

CHANGE CONTROL ACTIVITIES SCHEDULE

As Of -- WEEK ENDING 01/30/2004

| No. | Item | Start Date | Details | Status | ✓ | Date Ended |
|-----|---|---|--|--|---|------------|
| 01 | PeopleSoft - HR Ref: Kari Alverson | Each Friday on PR Check Issue day | ACTIVITY: Update HR8SBOX and HR8QA databases throughout the day. LOCATION: N/A IMPACT: These databases will be unavailable during the updates. | Ongoing. | | N/A |
| 02 | PeopleSoft - HR Ref: Kari Alverson | Monday to Wednesday of each Payroll week | ACTIVITY: Bring down HR8PROD Application Server from 10am Monday until 8am Wednesday LOCATION: N/A IMPACT: The server will be unavailable during this period of the <u>Payroll week</u> . | Ongoing. | | N/A |
| 03 | PeopleSoft - HR Ref: Kari Alverson | Each Friday on PR Check Issue day | ACTIVITY: Database migration and application of patches to the HR Production areas from 7am until 9am LOCATION: N/A IMPACT: The server will be unavailable during this period. | Ongoing. | | |
| 04 | PeopleSoft - FS Ref: Cheri Detweiler | Each Friday between 1st & 2nd PR Check Issue days | ACTIVITY: Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day. LOCATION: N/A IMPACT: These databases will be unavailable during the updates on those days. | Ongoing. | | N/A |
| 06 | Computer Systems Ref: Rich Anderson | Each Sunday between 3am and 9am | ACTIVITY: Perform maintenance and upgrades on network systems. LOCATION: ISD Computer Room. IMPACT: All City network systems will be unavailable during this period. | Ongoing. | | N/A |
| 13 | Maintenance Ref: Paul Pedron | To Be Announced | ACTIVITY: Upgrade hardware for servers Argon, Cerium, Radium. LOCATION: ISD Computer Room. IMPACT: Servers will be unavailable during this period for some City Hall GroupWise users, some City Hall NDPS Printing. | Waiting for Start Date decision. | | |

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| 18 | Server Update Ref: Paul Pedron, Kari Alverson | To Be Re-scheduled | ACTIVITY: Update Oracle Server from 8.1.7.2.2 to 8.1.7.4. LOCATION: ISD Computer Room. IMPACT: Servers affected: NUGGET, ZINC, ALUMINUM, SILICON, and BARIUM. Possibly affected: NEON, Fleet-DATA1. Not affected: GOLD, TITANIUM, HAFNIUM. Oracle databases will be unavailable throughout the day. | On Hold | | |
| 49 | System Distribution Ref: Paul Pedron | Week of 01/26/2004 | ACTIVITY: Distribute update of Zenworks 4 Agent. LOCATION: FAX; Fire; MSC; RDA; Parks IMPACT: A reboot will be necessary. | In Progress. | | |
| 50 | System Distribution Ref: Paul Pedron | Friday, 01/23/2004 | ACTIVITY: Distribute update of Novell Client 4.9 for NT/2K/XP. LOCATION: C.H. 3 rd Floor South. IMPACT: A reboot will be necessary. | Completed. | ✓ | 01/23/2004 |
| 51 | System Distribution Ref: Paul Pedron | Tuesday, 01/27/2004 | ACTIVITY: Distribute update of Novell Client 4.9 for NT/2K/XP. LOCATION: C.H. 4 th Floor South; C.H. 4 th Floor North. IMPACT: A reboot will be necessary. | In Progress, scheduled to complete on 01/29/2004. | | |
| 58 | Power Cleanup Ref: Don Robbins | To Be Determined | ACTIVITY: Identify, label, repair dead circuits and load balance the power system. LOCATION: ISD Computer room. IMPACT: All systems will be unavailable during this period. | Canceled, waiting for new Start Date. | | |
| 64 | Wiring Project Ref: Bryon Horn | Today thru week of Monday, 01/26/2004 | ACTIVITY: Start of City Hall wiring project. LOCATION: 3 rd Floor. IMPACT: To be done after business hours (5pm). Network access to workstations will be disrupted during these periods. | 4 th floor was completed 01/16/2004. 3 rd floor now in progress . | | |
| 67 | ISD Computer Operations | Friday, 01/30/2004 | ACTIVITY: Both the day shift and senior operators will be out of the office. LOCATION: ISD Computer room. | Waiting for scheduled Start Date. | | |

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| | Ref: Paul Orth | | IMPACT: There will be no operator support until 3:30pm when the night shift begins. Consult the Help Desk staff for access to any reports. | | | |
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| No. | Item | Start Date | Details | Status | ✓ | Date Ended |
|-----|---|--|---|-----------------------------------|---|------------|
| 68 | ISD Computer Operations Ref: Paul Orth | Friday, 02/27/2004 | ACTIVITY: Both the day shift and senior operators will be out of the office. LOCATION: ISD Computer room. IMPACT: There will be no operator support until 3:30pm when the night shift begins. Consult the Help Desk staff for access to any reports. | Waiting for scheduled Start Date. | | |
| 69 | Oracle Database Servers Ref: Kari Alverson | Thursday, 01/29/2004, and Friday, 01/30/2004 | ACTIVITY: Update Oracle Database Servers to 9i. LOCATION: NUGGET Databases: fire / gist / mwbt / rfst / rskd / stet / stsd / stst / tagi / test / wrkt / wtst. IMPACT: Services on these machines will be shutdown during the update. | Waiting for scheduled Start Date. | | |
| 70 | Oracle Database Servers Ref: Kari Alverson | Weekend of 01/31/2004 | ACTIVITY: Update Oracle Database Servers to 9i. LOCATION: ZINC Databases: clkp / frmp / gtdp / idap / rskp / step / stsp. IMPACT: Services on these machines will be shutdown during the update. | Waiting for scheduled Start Date. | | |
| 71 | IPX Removal Ref: Raj Nagra | Friday, 01/30/2004 | ACTIVITY: Remove IPX protocol. LOCATION: City Hall 1 st Floor. IMPACT: Transparent, but if any users are unable to login, they should call the Help Desk. | Waiting for scheduled Start Date. | | |
| 72 | IPX Removal Ref: Raj Nagra | Friday, 02/06/2004 | ACTIVITY: Remove IPX protocol. LOCATION: City Hall 2 nd Floor. IMPACT: Transparent, but if any users are unable to login, they should call the Help Desk. | Waiting for scheduled Start Date. | | |
| 73 | Fire Server Upgrade Ref: Don Robbins | Saturday, 01/31/2004, 10am - 10pm | ACTIVITY: Upgrade Fire1 server. LOCATION: Fire Department IMPACT: Systems unavailable during this period: Fire HQ & all fire stations; GroupWise, users' J: & K: drives; NDPS printers. | Waiting for scheduled Start Date. | | |